



## E-Safety Policy

January 2024

Elsworth Pre-school is aware of the growth of the internet use and the advantages this can bring. However, it is also aware of the dangers and strives to support children, staff, and families in using the internet safely.

Within the pre-school we do this by:

- Ensuring we have appropriate antivirus and anti-spyware software on all devices and updating them regularly.
- Ensuring content blockers and filters are on our computers, laptops, and any mobile devices.
- Ensuring management monitor all internet activities in the setting.
- Using approved devices to record/photograph in the setting.
- Never emailing personal or financial information to outside parties unless with prior consent and via secure email
- Reporting emails with inappropriate content to the internet watch foundation (IWF [www.iwf.org.uk](http://www.iwf.org.uk))
- Ensuring children are supervised when using internet devices
- We abide by an Acceptable Use policy, ensuring staff only use the work tablets for matters relating to children and their education and care. Personal use is inappropriate.
- Children's screen time is monitored to ensure they remain safe online and have access to material that promotes their development. We will ensure that their screen time is within an acceptable level and is integrated within their program of learning.

Our pre-school has a clear commitment to protecting children and promoting welfare. Should anyone believe that this policy is not being upheld, it is their duty to report this matter to the attention of the Pre-School Manager at the earliest opportunity.

### Adoption and annual review of the policy

<b>Adopted on:</b>	21st January 2024
<b>Adopted by:</b>	Sophie Mills, Pre-School Manager Hannah Holland, Chair of Trustees
<b>Next Review Date:</b>	21st January 2025